

Module 1

Pre-Work for Module 1: Complete Steps 1-6 of the Applications and Interview Workbook

Module 1- Understanding Yourself (intersection sign)

In order to secure a job that is right for you, you need to understand yourself.

You need to be able to convey:

- Your interests
- Your skills
- What you have accomplished
- why you are interested in a position
- why they should hire you

Step 1: Know What You Want in a Job

The first step in the Applications & Interviews Workbook helped you identify what you would like in a job. Knowing what you want is key in finding employment.

Step 2: Identify your Deal Breakers

Deal Breakers are things you want to consider first.

Ex. You are 100% sure that you want to live in New York City.

Step 3: Tell Your Story Effectively

The 7 Keys to develop your story.

1. Authenticity: can you communicate your story **genuinely**?
2. Do THEY understand you: are you able to explain yourself clearly?
3. What impact would you like to have: Think about your daily impact and your impact on the world.
4. Know who your work is for: knowing who benefits from your work will help you explain why you want to work for a certain organization.
5. What sets you apart: think about what makes you unique.
6. Explore your fears and concerns: This will help you decide if you are or are not pursuing a job that's the best fit for you.
7. What really interests you: the full "story of you" includes your personal interests.

Pro Tip: Practice your story at networking events, in class introductions, mock interview practice with friends, and conversations with faculty.

Next Steps: Create a resume using our preferred employer template, then move on to Module 2.